

**INDIAN CHAPTER OF
INTERNATIONAL HEPATO PANCREATO BILIARY ASSOCIATION**

Agenda for EC Meeting

25/01/2020

Members Attended: **Convener Dr T D Yadav honorary Secretary**

Chaired by **Dr Shailesh V Shrikhande President**

Venue: **Hotel Swosti Bhubaneswar**

Attended by;

The president to welcomed members of IHPBA-IC and called the meeting to order.

Dr T D Yadav , honorary secretary was requested by President to start the meeting

- 1 **Minutes** of the last meeting held in Jaipur were posted on web site.
Amendment of the constitution was circulated finalized.
- 2 **The list** of new members 56(total 776), which was to be approved by EC, was presented to GB and GB admitted new members.- were approved by GB
- 3 **The academic** activities the IHPBA India (Chapter was presented)
 - a. Annual meeting 2019 – was held at Jaipur OS has sent audit report but annual report has not yet been sent.

Dr Bhojwani has transferred 5 lakh seed money and 2.93 lakhs INR as 15% of registration money.

- b. Audit report of Dr Bhale Rao- Dr Chirag was given responsibility to collect the dues and he has been able to do that after lots of effort
- d. Seed money of INR 5 Lakh has been given to Dr Ibrar and Dr TD Yadav as decided by GB:.

4. Secretarial staff salary and other logistics –Secretary staff salary has been raised to INR 10000 and this time I N R 60000 only was given to her

- a. **We** gave a cheque of INR 5 lakhs to **Bharat KE VEER** after taking approval from EC needs GB approval
- b. **ITR notice** – we received two notices; for annual meeting which was held in Coimbatore-? HS updated that our auditor tried to contact the income tax dept. in Mumbai has filed a reply and response of IT department is awaited.

GB decided that all the expenses / penalty incurred in this process has to be born by the organizing sec of that particular meeting – Dr Senthilnathan.; HS was asked to expedite the decision

Dr Sentilnathan sent a mail regarding ITR and mail was he did no fault we responded to his mail after that no communication from him.

We have not been able to take our 35 and seven lakhs back in spite of our effort. we have appealed for the early hearing of our case and also requested to refund our 20% money back (appealed documents are with me)

It has been decided again that at least expenses which has incurred and will be in future has to be paid by Dr Senthilnathan

5 We received – 2,94000 INR from bhojwani

1. 1,93000 INR from Bhale Rao

6 Midterm CME meetings- planned 4 done only 3

- i. Dr Amit Gupta Rishikesh– Mid-term CME On G B and bile duct
 - ii. Dr N Mohan single theme on Pancreas
 - iii. Dr Wasif Ali AMU; On G B and bile duct
- All the CMEs were well attended and appreciated

7 Certificate course

1, JIPMER Puducherry–

Well organized. Attended by close to 50 residents and feedback of the faculties also has been provided by Dr Biju and team

2. ILBS course

Well-organized -case discussions were liked by participants

- 8** Travel grant – 10 residents were selected (10 applications only) based on the abstracts presented in Seoul South Korea and this time they have been asked to present in this meeting as decided earlier. We have to present abstract

GB approved

- 9** Auditor tenure Secretary informed that association was continuing with same auditors as decided and approved earlier i.e. Pramod and Darshan. The GB approved resolution. - however, Dr Chirag informed EC about tenure of auditor is most probably only for 4 years, - GB gave this responsibility to Dr Chirag to find out facts and Chirag informed and I also tried to find out – it is not necessary – EC informed - GB approved

Dr Chirag informed that there is no rule to change auditor each 4 year and it has been decided to go with same auditor- GB approved

- 10** Travel bursaries to meritorious candidates below 40 years of age partial support will be provided by IHPBA –IC

Dr Chetan informed EC and subsequently GB that he has already discussed with J & J and he will prepare the format and start at the earliest – GB approved – Criteria prepared by Dr Chetan as under and it has to be prepared and finalized: Dr Chetan updated that he is on the verge of finalizing with JJ and will be able to in 5 to 6 months. Applicant should be a member of Indian Chapter of IHPBA

The Applicant should be less than 40 years of age.

The applicant at the time of applying should mention the center where he would like to work and should have obtained permission from the Program director of that center.

He should submit his CV, Statement on Purpose of applying for fellowship

It is not assured that the candidate would get a place of his choice

The candidate is expected to complete training in the same calendar year and submit the report to Honorary Secretary by 31st December.

The Certificate and grant of Rupees fifty thousand will be awarded in the next Annual meeting of IHPBA.

11 Allotments of 2020 academic events

Annual meeting 2022: Secretary informed about bidders and decision of EC:

Annual meeting 2022 - bidders are: Biju Pottakat – He was allotted and approved by GB

. Certificate Course

- a. Dr Punit Dhar – AIIMS Rikhikesh
- b. Dr Vikram Chaudhari- TMC Mumbai

EC and subsequently GB approved

Mid Term CME's -

Dr Devendra Naik Chhattisgarh
Dr Manas Sahoo – Bhubaneswar
Dr Naimish Mehta – Delhi

GB decision – approved to all three

12. Amendment of constitution

Constitution Review Committee – Dr SSS – Convener

HS informed about amendment of constitution that was prepared and presented by Dr Sadiq, GB decided that amended constitution to posted on website and everyone should be given one-month time to respond if no response for a month and should be taken as amended - HAS BEEN DONE- NEEDS APPROVAL- finally approved by GB

Secretary informed that Best oral paper and best video award was introduced in IHPBA annual meeting for the first time and now onwards it will be reviewed by Chairman scientific committee and Honorary secretary IHBPA-IC and President- This time it has been done like that- GB appreciated and approved

13. Denial of compliance of MOU by OS; it was observed that

No one is following MOU which has been signed by them only

EC very strongly feels that this is not on and in future if this so then EC has every right to be take appropriate action up to the extent even canceling the meeting if needed. GB Approved – GB feels strongly about this and will not allow any one to do like this, all the guidelines have to be followed

14. IHPBA web site – HS informed about IHPBA web site was being managed till date without tariff. He also informed that this contract finished in 2017 and he produced tariff of 1,50000 in total. However, it was decided by EC and GB that INR 75000 to be paid to web manger on yearly basis and if he is not willing then a change could be done. It was also decided that a formal contract should be prepared and signed.

15 New agenda

Presentations regarding the fellowship experience should be presented in – Annual meetings this was done this time – 9 of them presented

A-PHPBA sponsoring- 10 residents from all over the country with same criteria as decided for world congress – HAS ALREADY STARTED

Manual for conduction of conferences should be there and should specify regarding deadlines and timelines – Dr Chirag prepared one and it will be circulated to Chairman scientific committee

For course it was observed that it was taking a shape of CME and annual conference which was not the aim of course to start with. Hence EC decided to prepare a manual of the course. Dr Biju and Dr Rajneesh and Dr Shivendra were given this responsibility. It was approved by GB

EC decided about preparing a feedback proforma for course in which there has to be a facility to mark the faculty out of 50 and it has to be kept in record and conveyed to faculty – GB approved and EC to decide the format

Secretary informed that he is receiving request from various groups for people for details of IHPBA members; GB decided that this will breach the privacy of individual and hence should not be given. Anyone wants any message to be sent to all can be done through secretary- already approved by E C and subsequently GB approved

New agenda for maintaining web –

HS presented the split of the web maintenance expense as provided by web manager INR 75000 per year has been approved by GB

Bylaws – President, immediate past president, president elect, HS, Chairman scientific committee, treasure are entitled for local transport and accommodation – it was decided that all faculties will be charged only early bird registration even if they do spot registration. Rest of the facilities will be provided as it was being done

Dr S K Mathur raised the issue of past presidents who are above 65 and are invited for talk should be given free registration

After lots of deliberation GB decided that past presidents will be given free registration if they are invited for talk and are above 65. for accommodation it was decided it will be left to the organizing secretary who could decide based upon funds he or she could generate.

Dr Shailesh informed GB that Nagesh Gowda would be organizing secretary. he also informed that in view all this annual meeting of 2023 will not be held- GB approved

President and GB thanked outgoing EC and new EC members were welcomed-

Association post selection

1. Secretary elect

- a. Chetan
- b. Chirag
- c. Naimish

Dr Naimish Mehta withdrew and there was election and Dr Chetan was elected – Honorary secretary elect

North zone

Vikas Gupta and Thiagarajan

West zone

Vikram and Shradha

South

Vikram Kate

Ashwini

Rohit Dama

Dr Vikram Kate and Dr Rohit Dama absented from Meeting however Dr Vikram did inform HS but Dr Rohit didn't – in View of this GB decided in favor of Dr Vikram Kate

East

Saket

Sumit

North east – Aribam

Dr Sumit absented from GBM and GB decided that should not be considered for the post

Central

Devendra Naik

New EC – Dr Vikram, Dt Shraddha, Dr Ashwini, Dr Vikas, Dr Saket, Dr Aribam, Dr Devendra

Dr Shailesh was given responsibility to find out another name from central zone

Faculty defaulting without information; what is our take – it was decided by GB that faculties who absented from meeting without informing in advance and giving proper reasons would not be invited for one year by IHPBA. HS was asked to prepare the list and follow for next meeting.

GB decided that every invited national faculty should be staying in the conference for at least two days and contribute to the meeting rather than just coming giving his talk and going away

A discussion was there in EC regarding association whether it is trust of society and it was clarified that it is society registered in Mumbai.

HS informed house that EC completed its term and president and HS thanked EC for cooperation welcomed new EC

The meeting was adjourned with thanks to the chair.

Dr T D Yadav

Secretary, IHPBA Indian Chapter

